

Dear Parents and Students,

August 2013

I hope that everyone had a great summer vacation! Our Fall lesson schedule will begin next Tuesday, September 3rd. If you have NOT received a day/time for your student's lesson, (or have forgotten/misplaced your lesson time) please get in touch with me ASAP.

I have attached an updated version of my Studio Policy and Information sheet for everyone to review as well as student contracts. Please look over these documents, sign and return your contracts to me at your first lesson in September. If you have any questions or concerns, please let me know.

Studio Library and Registration fees are now due! This can be paid along with your student's tuition in September and are as follows:

Piano: \$12 per student or \$30 for families of 3 or more.

Vocal: \$20 per student or \$50 for families of 3 or more.

Library/Registration fees cover the cost of music supplies, piano assignment book, vocal CD's, backtracks, recital programs, etc... throughout the year. (It does not cover piano books.) All library and registration fees must be paid before the end of September.

As a reminder, you can make your tuition payments online at www.lovell-studios.com through our PayPal account. (Click on the PayPal icon under the photo on the main page.) If you prefer to pay by check or cash, that is still fine. However as a precaution, please staple your payment to your student's assignment book, or vocal folder to assure that it doesn't get lost. Thank you!

You will receive via email a Tuition Payment Invoice (from Paypal) on the 1st day of each month. A reminder email will go out again around the 5th to help you avoid a late fee. Tuition payments that are made after the 10th will be assessed a **\$15 late fee**. PLEASE PAY ON TIME. If tuition is left unpaid, at the end of the month you will receive a notification that your student's lesson spot has been suspended.

Also, I would like to remind you to please visit the Lovell Studios web site www.lovell-studios.com often for Calendar information and Studio news. It

is an easy way to check for *No Lesson* days, as well as for *Group Lessons*, *Performance Classes*, *Recitals*, *Special Events* and *Concerts*. You can view the studio calendar by going to the Lovell Studio website and click on the “**G**” icon under the photo on the main page.

I am looking forward to a fun and exciting year! Please feel free to call, email or text me (email or text is the quickest way to get a hold of me) with any questions that you or your student may have. You can reach me on my cell at 435- 890-0667. Thanks so much!

Afton Lovell